

## **OMHMHA Meeting Minutes for January 23<sup>rd</sup>, 2024**

**Meeting called to order at 7:03pm.**

**Attendance:** Jen Johnston, Kersti Toews, Nicole Blades, Mandy Baboulas, Mark Bissat, Susan Cameron, Tammy Mikkelsen, Bill Forman, Tiffany Pincott, Teresa Porter.

**Motion to adopt the agenda as presented. Seconded. Discussion to change the order of agenda items. Carried.**

**Motion to approve the minutes from the December 13<sup>th</sup>, 2023, OMHMHA meeting. Seconded. Discussion. Carried.**

### **President's Report**

-First Shift ended. Players placed in U7 and U9 divisions.

-One player suspension U15 Rec.

-OMAMA: March 8<sup>th</sup>-10<sup>th</sup> U15 Female Playoffs-6 teams in 100 Mile

-Needs to be sanctioned

-Gaming Licences

-Expenses are covered by the teams coming

-Mark to contact Ross at NCD for assistance with finding referees.

-U11 Rec-8 Teams in Merritt

-U13 Rec-6 Teams in Ashcroft

-U15 Rec-6 Teams in Chase

-U18 Rec-4 Teams in Lillooet

-2 late entry players: U13 Rec over age, U11 Rec.

-February 10<sup>th</sup> is the deadline for adding players and coaches to rosters. Must have room on rosters to add anyone. HCR gets locked down so it insurance can be determined and billed.

-U13 Rec placed 4<sup>th</sup> in their home tournament.

### **Treasurer's Report**

-Chequing Account \$39,895.92

-Gaming Account \$39,028.50

-Saving Account \$25,556.38

-Legion donated 50/50 money to our association. \$500.

### **Referee in Chief**

-Having trouble getting refs for the U15 Female games and U18 Rec games.

-Mark to reach out to Rob Fryer (OMAHA) about how they do their ref schedules.

### **Coaching Update**

-Bullying Incidents: -Kids being kids, nothing significant

-Dressing room monitoring going well

-Mentoring a coach

-Jason C is doing a great job mentoring the younger age groups.

## **Tournaments**

- U13 Rec- went well.
- U9- 9 teams
  - Jason C helping with schedule and will send to Marie to be finalized.
- U7 Jamboree- Tim Hortons Sponsor.
  - Awards. We should have enough in storage.
  - Give manager a budget for food etc.
  - Will use \$500 donated by the Legion to run this event.
- Gretsky Rule must be followed for every tournament OMHMHA hosts.
- Suggestion for next season. Have signing up for tournaments on Team Snap.

## **Equipment Manager**

- IPads are glitching. Need new Apple ID to do updates.
- Timbit Jerseys to be ordered Feb 1<sup>st</sup>.
- Looking into Atomic Jerseys for U11 age group.
- Found Pink Timbit Jerseys. Use for female mentorship program.
- Idea for organizing equipment room: Inventory and photograph what we have. Store information in OMHMHA office.

## **Manager Reports**

- U7 update: Roughly 11 First Shift players joined the U7 group in January, which has gone well. No big issues, lots of helpers on ice. Asked about Funday date/schedule.
- U11 Team 2: Last Sunday, January 14<sup>th</sup>, our team wore their orange jerseys during a game in Lillooet. The team was educated on the importance of the orange jersey project. Team was wondering if there were any funds available from the proceeds

of the U11 tournament hosted in December that they could use towards tournament fees.

-U13 Rep: Going well. Played some tough teams. Headed to South Okanagan for a tournament in February. Also planning for BC Championships in Revelstoke.

-U11 Dev: planning exhibition games for pro-d day. Team will be attending tournament March 22<sup>nd</sup>-24<sup>th</sup>. Need travel permission to attend.

-U11 Team Andrew: Will be attending a tournament in PG March 16<sup>th</sup>-18<sup>th</sup>.

### **Old Business**

#### **Policy Updates**

-See attached for details.

**-Motion to approve policy changes submitted by Susan. Seconded. Discussion. Carried.**

-Gaming Policy- update manager book.

#### **Pending Action Items**

-Mandy to create file folders in OMHMHA office for disciplinary issues. **In progress.**

-Marie to add U13 Rep & U15 Coaches to Team Snap. **Ongoing.**

-Susan & Jen to add more info to board book regarding tournaments and how the money is managed. Treasurer and manager should work together. **Ongoing.**

-Nicki to look at association wide 50/50. **Will discuss in future meeting.**

-Discipline Committee Chair to have a meeting with teams to remind them about conduct in the stands. **Marie and Bill to host these meetings in January. Ongoing.**

-Trishia and Gordon will have a discussion with their U18 team parents regarding conduct in the stands. **Kersti to confirm.**

## New Business

- Susan and Nicki to assist U9 with tournament gaming license policy details.
- OMHMHA meeting date changes: February 14<sup>th</sup> at 5:30pm. (Set AGM date), March 6<sup>th</sup> at 5:30pm.

## Bylaw/Constitution Committee

- Mark Bissat
- Kersti Toews
- Susan Cameron
- Jen Johnston
- Meeting date February 7<sup>th</sup> at 5:30pm in OMHMHA office

## Other

- Treasurer: Female bank account is now closed. Funds were used on female hockey.
- Motion to allocate money from Canuck Alumni for goalie training/equipment. Seconded. Discussion. Carried.**
- Association wide fundraising: Adding to OMHMHA website that donations are welcome. Also, next season doing 50/50 online.
- Manager book: add tournaments and playoffs are extra cost to the team. BC Championships are no charge.

## New Action Items

- Let managers know about playoffs. Jen & Susan.
- Touch base with Chase to see how the program that uses green bands for new refs is working. Mark.

- Need minimum guidelines for tournament rules and post on website. Susan & Tournament Coordinators.
- Kersti to remove her personal Apple ID from both iPads and change to generic OMHMHA association Apple ID.
- Tammy, Mark & Susan to clean out equipment room.
- Reminder to managers to get First Shift parents & players to sign OMHMHA's player/parent contracts and medical forms. Susan & Jen.
- Finance committee to figure out e-transfer for tournaments. Create a tournament bank account.
- Active Living guide deadline February 9<sup>th</sup> to Canlan. Kersti to provide to Board for feedback before deadline.
- First Shift sign up for program. Mandy.
- Read about Female and Indigenous First Shift programs. Susan.
- Gaming Policy update to manager's book. Susan & Jen.
- Create a turnover template for next board. Susan.
- Email managers new policy about tournament money. Susan & Jen.
- Manager book: add tournament and playoff are and extra cost to the team. BC Championships are no charge. Susan & Jen.
- Susan to write policy for next meeting about 50/50 for home games.

**Meeting Adjourned at 9:30pm.**

**Next OMHMHA meeting will be held on February 14<sup>th</sup> at 5:30pm.**

## OMHMHA policy change proposals for Jan 23, 2024 Board meeting

1. Add new policy to Officials Policy 10.1: "Officials reimbursement of travel fees - when officials officiate for OMHMHA from out of area, OMHMHA will book and pay for any required accommodations, and the officials will be reimbursed per the current season meal per diem and mileage rates as set out by the finance committee. The following will be used to determine meals provided:
  - a. Officiating between 7 am and 9 am - breakfast per diem provided
  - b. Officiating between 11 am and 1 pm - lunch per diem provided
  - c. Officiating between 5 pm and 7 pm - dinner per diem provided
2. Add new tournament policy:
  - a. OMHMHA is proud to host tournaments throughout the year to give players of all ages from throughout B.C. a chance to come together. Tournaments are a fun and rewarding experience, providing players with the opportunity to bond with their team, more ice time to continually improve their skills in official games, and play against teams they wouldn't normally face during regular league play.
  - b. OMHMHA Officers of the Association will approve all home tournaments prior to August 1 of the current season.
  - c. OMHMHA Finance Committee will set the entry fee, awards budget, and breakeven threshold of the minimum number of visiting teams required to hold each home tournament prior to August 1 of the current season.
  - d. OMHMHA Officers of the Association will make a final decision at least 30 days in advance of each tournament start date on whether or not each tournament will proceed based on the breakeven threshold set by the Finance Committee and any other available budget to cover the costs if below the threshold.
  - e. OMHMHA Tournament Coordinator will:
    - i. Ensure BC Hockey tournament sanctions are in place for each tournament
    - ii. Maintain a record of all registered teams and collect payment
    - iii. Order awards for each tournament
    - iv. Provide support for the team/division hosting each tournament
  - f. To assist OMHMHA with fundraising per our fundraising policy 8.2, each team/division hosting a tournament will provide at a minimum during the tournament:
    - i. 50/50 draws
    - ii. 3 raffle baskets per home team
  - g. OMHMHA will cover the following tournament costs for each tournament:
    - i. Ice rental cost
    - ii. Tournament fee for home teams
    - iii. Officials cost
    - iv. Awards cost per budget allocated by the Finance Committee
  - h. All activities conducted under a B.C. gaming license (50/50 draws, raffle baskets, etc.) must follow the B.C. Licensed Charitable Gaming Rules.

- i. All revenue from the B.C. gaming license for the tournament shall be tracked and submitted to the OMHMHA Treasurer within 7 days of the tournament end date.
  - j. 25 percent of the profit from the B.C. gaming license activities (50/50 draws, raffle baskets, etc.) at each tournament will be provided to the hosting team/division. The remaining profit will be retained by OMHMHA, and upon the last tournament of the season, the OMHMHA Officers of the Association will determine if additional funds can be allocated to teams/divisions.
3. Update Fundraising - Host Tournament Funds - Policy 8.2 as follows:
- a. Change policy title from “Fundraising - Host Tournament Funds” to “Fundraising, Donations and Sponsorship”
  - b. Add the following additional policies:
    - i. (8.2.5) The only fundraising permitted by recreational teams/divisions is participation in 50/50 draws at their home games and gaming license activities (50/50 draws, raffle baskets, etc.) at their home tournaments.
    - ii. (8.2.6) Any funds allocated to each team/division through fundraising, donations or sponsorship may only be used for:
      - 1. Tournament/playoff entry fees
      - 2. Team meals/parties
      - 3. Legacy items - items that will be left with OMHMHA for use by future teams
      - 4. Approved minor hockey apparel
      - 5. Team awards
    - iii. (8.2.7) Decision for how to spend team/division funds needs to be made in partnership between coach and manager, with the option to involve player’s parents/guardians/caregivers.
    - iv. (8.2.8) OMHMHA would like to ensure consistency with respect to opportunities which may be available from team to team. As such, OMHMHA will utilize fundraising, donation and sponsorship monies collected to assist with ice rental, equipment, officials, and other related costs. When possible, the OMHMHA Board of Directors will use excess funds to provide teams/divisions with team functions or items as noted in 8.2.6 and 8.1.2 in the most fair and equitable way possible across all OMHMHA teams/divisions.
    - v. (8.2.9) All team/division funds must be spent, or allocated in writing to the OMHMHA Officers of the Association on how it will be spent, before March 31st of the current season. All team/division funds not spent or allocated by this date will revert back to OMHMHA for association-wide use.
    - vi. (8.2.10) OMHMHA values its sponsors and strives to maintain a relationship which is both appreciative and respectful. Sponsors are vital to the success of OMHMHA, and where possible, OMHMHA teams are sponsored by businesses or private individuals.
    - vii. (8.2.11) Sponsors are solicited by the OMHMHA Sponsorship Coordinator. Every effort will be made to assign sponsors to the team of



their choice, however, existing sponsors will be given first right-of-refusal on the teams they wish to sponsor in any given season. The sponsor receives:

1. Sponsor bar on jersey
  2. Inclusion of sponsor name on the OMHMHA website
4. Update Fundraising - Rep - Policy 8.1 as follows:
- a. Change name from “Fundraising - Rep” to “Rep Fundraising, Donations and Sponsorship”
  - b. Remove 8.1.1, 8.1.2, 8.1.3 and 8.1.4 as they are exact repeats of 8.2.1, 8.2.2, 8.2.3, and 8.2.4 and replace with “(8.1.1) Fundraising, Donations and Sponsorship Policy 8.2 must be followed.”
  - c. Change 8.1.5 to 8.1.2 and remove (a), (c), (e), and (f) as they are exact repeats of the newly proposed 8.2.6 noted above
5. Make the following changes to Registration, Fees & Volunteer Hours - Policy 4.1:
- a. Revise 4.1.1 from “The Officers of the Association, with recommendations from the Finance Committee, will set registration deadlines, registration fees and fee due dates by May 1st of the current season.” to “The OMHMHA Officers of the Association, with recommendations from the Finance Committee, will set registration deadlines and registration and program fees by May 1st of the current season, and all other fees by August 1st of the current season.”