

## **100 Mile House & District Minor Hockey Meeting Minutes for Oct 5<sup>th</sup>, 2023**

Meeting began at 5:30pm.

Attendance: Jen Johnston, Marie Schaff, Mandy Baboulas, Tiffany Pincott, Mark Bissat, Tammy Mikkelsen, Susan Cameron, Gordon Moore, Nicole Blades, Teresa Porter, Kersti Toews.

**Kersti motioned to accept agenda as presented. Marie Seconded. Add item “New Hockey Canada Policy” under new business. Carried.**

**Jen Motioned to adopt minutes as presented via email for the September 20<sup>th</sup>, 2023 meeting. Mandy seconded. Discussion. Carried.**

### **President’s Report**

- Mentioned New Hockey Canada Policy. Will discuss further under new business.
- Thanks to all board members who submitted job roles.

### **Treasurer’s Report**

- Chequing Account \$39,167.53
- Gaming Account \$39,048.00
- Concession Account \$2,432.35
- Volunteer Account \$25,553.16
- Volunteer Fee organization is a work in progress.
- Possibly applying for Four Rivers Grant.

## **Registration**

- 182 players registered
- 13 Goalies signed up for Goalie training

## **Referee in Chief Report**

- Ice Breaker went well using 3 ref system.
- Wade B will be available for mentorship throughout the season.
- Mark will be attending second instructor program meeting (45 registered).
- Mentorship weekend (U15 Rec tournament weekend)

## **Manager's Report**

- U18-No Full-time goalies-2 players have stepped up to fill the goaltender positions. Coach requesting second year U15 players and one goalie to AP and practice with the U18 team.
- U11- 3 managers selected-Trish Edwards, Ashley K, and Ashley H. Development Manager will be Tammy M. Development coach requesting to move development practices to Friday.
- U13 Rep- Need bank account set up. Nicki to get that started. Cheques in MH office. Proposed fundraisers: Epicure, Firewood, Hot Chocolate, Flip Give.

**Kersti motioned to approve U13 Rep Fundraisers: Epicure, Firewood, and Hot Chocolate. Mandy seconded. Discussion. More info needed for Flip Give to be presented at the next meeting. Carried.**

- U13/U15/U18 Female team- Have a game versus Abbotsford set up in SunPeaks. Everything going well so far. Waiting to hear back about tournaments.

## **Old Business**

### **Action Items From Sept 20<sup>th</sup>, 2023 Meeting**

- Position tasks everyone responded.
- Board book committee- Susan & Jen.
- Susan to continue working on AP policy section adding option for Board to implement fees if appropriate.
- Details of the optional U9 league in OMAHA:
  - All games are CROSS ICE from November 1<sup>st</sup> until December 1<sup>st</sup> at such time, if all agree, games would be FULL ICE until the end of the season.
  - No scoresheets will be kept.
  - No scores listed on the clock.
  - Teams would essentially tier their Rec division and place as many higher tier teams into the league if they wish (not mandatory). If 2 teams are drafted, they must be equal skill.
  - Games are exhibition only.
  - Distance to travel will depend on teams declared; but could be as far as Penticton, Kelowna, Vernon, Salmon Arm, Merritt, Kamloops, etc.
  - Fee to enter the league: \$30.00 per team for admin.
  - All travel costs are born by the families on this team and teams are expected to follow all 100 Mile MHA, BCH, OMAHA, and NCD policies for game play.
  - U9 head coaches tasked with contacting the President by October 8<sup>th</sup>, 2023 with a decision.
- Association wide fundraising ideas:
  - Poinsettias
  - Spring flowers (same company as Poinsettias)

-Krause farms (need more information and need to check to be sure that figure skating isn't doing it)

### **Team Formations**

-U7- 10 players (1 team)

-U9- 28 players (2 teams)

-U11- 44 players (3 teams)

-U13 Rec- 21 players (1 oversized team)

-U13 Rep- 16 players (1 team)

-U15 Rec- 21 players (1 oversized team)

-U18 Rec- 18 players (1 team)

-U13/U15/U18 Female- 17 players (1 team)

**-Kersti motioned for U13 Rec to be one oversized team. Teresa seconded. Discussion. Carried. Waiting for approval from NCD.**

**-Kersti motioned to approve U13 female integrated rec player to move down to U11. Teresa seconded. Discussion. Must fill out proper paperwork. Carried.**

**-Kersti motioned for U15 Rec to be one oversized team. Teresa seconded. Discussion. Carried. Waiting on approval from NCD.**

### **Officials Pay Scale Review**

-More information needed. Mark to check with other associations to see what their pay scales are compared to ours.

## Policy Updates

-Susan motioned to approve the changes proposed via email to policy items. Mandy seconded. Discussion. Amendment made to item 5 (a) on list. Carried.

## Other

-Email to be sent out to the association about Photo Day, Poinsettia fundraiser, and any other important events/dates.

-Kersti ordered socks for the association. They will be in hopefully by October 20<sup>th</sup>.

-See attached details for policy amendments.

## New Business

-Discipline:

-U13 Rec- Kersti & Marie held a meeting with the team to go over proper behaviour and had them sign player and parent contracts.

-Going forward we “The Board” need to do a better job supporting teams and our association from a risk management and safety standpoint at the beginning of season when managers are sometimes not in place. Possibly making a fillable medical form upon registration or assigning a temporary manager.

-There was a dumpster fire in the men’s washroom. The fire was believed to have been started by a U13 player or players.

-U13 Rep player was issued a suspension by NCD. **Marie Motioned to approve the extension of the suspension to Oct 23<sup>rd</sup>, 2023. Also, the player must complete Player Respect in Sport, write an apology to the Prince George team and apologize to the 100 Mile U13 Rep team, and sit out the Oct 21<sup>st</sup> and 22<sup>nd</sup> games. Susan seconded. Discussion. Carried.**

## First Shift Program Update

-Wranglers- Proposed \$50 per session for lead Wrangler/Coach. 4 Wranglers and 2 High School Aged players to help run the program.

## Tournaments

- U15 Rec tournament- full (8 teams registered, a few on the waiting list)
- U18 Rec tournament- 6 teams registered
- U13 Rec tournament- 1 team registered
- Teresa will purchase heart & hustle, player of the game, and metals.

## New Hockey Canada Dressing Room Policy

-Hockey Canada announced new dressing room policy where all players must be in full undergarments while in the dressing room. See Hockey Canada website for full details. BC Hockey has not yet had a chance to respond to all associations, so we will stay with existing policy until we hear otherwise from BC Hockey.

## Other

**Susan motioned to purchase a new printer for the OMHMHA office. Budget of \$650 or less. Possibly Epson Ecotank from Costco. Marie seconded. Discussion. Carried.** In the short term ask Canlan if they can print off what we need.

-The Square doesn't integrate with Team Snap right away. Mandy rectifies these transactions in the system when she is in the office. Be sure to fill out a paper copy receipt when dealing with cash.

-Teams booking Lions Den must contact Marie (VP1) or Jen (Secretary) so that they can book it with Canlan. Teams must give 48 hours notice to book the Lions Den. Please note that the requests for booking the Lions Den also must be in before Friday at 4:30 pm of each week because that is when the Canlan office closes for the weekend. Encourage teams to use empty dressing rooms to host their meetings to avoid cost to the team. If a team chooses to use the Lions Den then they are responsible for the rental cost.

## **Action Items**

- Kersti to send Mandy exact team names as listed in HCR for her to update Team Snap to match.
- Tammy to verify that Wranglers have Respect in Sport and Criminal Record Check completed. OMHMHA will reimburse money to take the course.
- Tammy to post her phone number in the equipment room.
- Jen needs to get more information about flip give fundraiser for next meeting.
- Kersti to reach out to the Balbernie's regarding the female account.
- Kersti to ask BC Hockey if more than one person per association is allowed to have write access to HCR. President to train 1<sup>st</sup> VP on write access duties in HCR before leaving on holiday Oct 25<sup>th</sup>,2023 to ensure there is no gap when president is absent. 2<sup>nd</sup> VP to also be given read access in HCR.
- Kersti to get Susan latest NCD policy, bylaws and constitution, complete NCD and OMAHA playing rules, and OMHMHA constitution-all to be linked to our website.
- Susan to find out if access for BC Online is individual user access or a general company access.
- Susan to contact U13 female integrated player's family to let them know the board vote and ask them to fill out the appropriate paperwork.
- Mark to check with other associations to see what their pay scales are compared to ours with regards to officials.
- Board to make new pay scale for our officials once we receive more info.
- Mandy to send out an email to the association reminding them of upcoming important dates such as Photo Day, Poinsettia fundraiser, and other key dates.
- Mandy to create files in the OMHMHA office for disciplinary issues.
- Susan to watch Respect in Sport for Players and Parents then bring thoughts to the board.

-Nicki to find out more information about whether the association can afford to pay for preseason tiering weekends, ice breakers, and play off fees.

-Everyone put thought into how association-wide and rec division/team fundraising should be allocated so that we can create clear and consistent policy/direction.

Meeting adjourned at 10:10 pm.

Next OMHMHA meeting will be held on October 18<sup>th</sup> at 7:00 pm.



## OMHMHA policy change proposals for Oct 5, 2023 Board meeting

1. Fair Play -BC Hockey Sportsmanship Starts in the Stands Policy 3.2 - change “Each Parent, Player, Coach and On-ice Official Fair Play Code Contract must be signed and submitted to OMHMHA Officers of the Association. Depending on your role within OMHMHA, you may need to sign more than one contract type. OMHMHA must file a report summary of such a meeting by December 1st annually.” to “Each year Parent and Player Fair Play Code Contracts must be signed and submitted to OMHMHA Officers of the Association. In addition, OMHMHA encourages all Coaches, Officials, League Organizers and Spectators to follow their respective BC Hockey Fair Play Codes which can be found on the OMHMHA website. OMHMHA Officers of the Association must have signed Parent and Player Fair Play Code Contracts in their possession and file a report summary of such a meeting with BC Hockey by December 1st annually.” Note: upon further review of BCH policy since last month’s meeting, I only see a mandate for parent and player contracts to be signed which is why policy wording needs to be adjusted again.
2. Add new Policy 3.3 - 3-Strike Rule as follows:
  - a. OMHMHA has a 3-Strike Rule in regards to parent/guardian/caregiver behaviours. First Strike: a verbal warning will be given; Second Strike: a written notice will be given and the parent/guardian/caregiver(s) will be banned to the lobby during all sanctioned minor hockey events; Third Strike: a written notice will be given and the parent/guardian/caregiver(s) will be banned from the arena for all sanctioned minor hockey events.
3. Add new Policy 3.4 - General Code of Conduct Guidelines as follows:
  - a. OMHMHA is committed to ensuring that all members conduct themselves in a manner consistent with the mission and objectives of OMHMHA. The minimum code of conduct for all members of OMHMHA is set out in the BC Hockey Code of Conduct.
  - b. OMHMHA has a zero-tolerance policy on drugs and alcohol. OMHMHA association members acting in an official capacity on behalf of a team as well as players at a OMHMHA sanctioned event or other event under the jurisdiction of OMHMHA, including all practices and games, are prohibited from the use of alcohol, drugs, cannabis, tobacco, tobacco products, e-cigarettes and vapors.
  - c. Obvious or persistent unacceptable conduct and/or blatant disregard of the Hockey Canada, BC Hockey, NCDMHA, and OMAHA rules and regulations, and OMHMHA Policy will result in disciplinary action.
4. Propose the following changes to Fair Play Code Parent and Player Contracts for consistency with each other and with BC Hockey Fair Play Code wording:
  - a. Parent contract:
    - i. Change “son or daughter” to “child”
    - ii. Add in missing Fair Play Code “I will teach my child that doing one’s best is as important as winning so that my child will never feel defeated by the outcome of the game.”
  - b. Player contract:

- i. Remove “What is fair play?” paragraph at top and replace with “It is the intention of this contract to promote fair play and respect for all participants within the Association. All players must sign this pledge before being allowed to participate in hockey and must continue to observe the principles of Fair Play.”
  - ii. At the bottom, add “I agree to abide by the principles of the Fair Play Code, rules, and regulations as set by Hockey Canada, BC Hockey and the 100 Mile House Minor Hockey Association. I understand and accept that violation of this code may result in disciplinary action.”
5. We currently have almost no risk management policies in OMHMHA Policy Manual. I would like to propose we add the following:
  - a. All players, coaches, assistant coaches and other on-ice personnel including managers must have Hockey Canada insurance coverage. Insurance is provided to the OMHMHA members upon registration through OMHMHA to Hockey Canada. Ice sanctioned by OMHMHA is for the sole use of its members and may not be used, shared or otherwise, by anyone other than OMHMHA registered players, coaches and officials. As such, OMHMHA registered players, coaches and officials skating on privately rented ice outside of OMHMHA sanctioned ice time are not insured by OMHMHA.
  - b. All teams must maintain medical information detailing any medical conditions and contact numbers in the event a parent/guardian/caregiver is not immediately available. Team officials are reminded that this medical information is confidential and must not be released to anyone other than medical staff. This medical information should always be kept on the bench during practices and games.
  - c. Players or officials with medical conditions that, in the opinion of the coach or Officers of the Association, may compromise the safety of other OMHMHA members will be asked for written clearance from their doctor to be on the ice. The official or player will not be allowed on the ice until this clearance has been obtained.
  - d. All injuries, no matter the perceived significance, must be reported immediately to the Hockey Canada Safety Person (HCSP). Hockey Canada Injury Report forms must be completed and submitted as soon as possible. Both the Injury Report form and the Return to Play form are mandatory.
  - e. OMHMHA follows BC Hockey Policy regarding dressing room conduct. All coaching staff, parents/guardians/caregivers, and players must be aware of the following:
    - i. Integrated dressing room - Players will be supervised at all times. A lone personnel member should never be in the dressing room with players at any time, and especially when they are showering or changing: two adults should be present together; which is called the “Two Deep Method”. Should separate dressing rooms be required, both dressing rooms require the appropriate adult supervision. Please refer to the BC Hockey Co-ed Dressing Room Policy.

- ii. Female dressing room - Recommend that when using the “Two Deep Method” with female hockey teams, there shall be two female supervisors with the players where possible. If not possible, there may be one male and one female supervisor. The male supervisor would not enter the dressing room until all players are fully dressed.
  - iii. Parents/guardians/caregivers in dressing rooms - Except for players at the younger age groups (up to and including U9 division) we discourage parents/guardians/caregivers from entering dressing rooms unless it is absolutely necessary. If a player needs assistance with his or her uniform or gear, if the player is or may be injured, or a player’s situation warrants assistance, then we ask that parents/guardians/caregivers let the coach know beforehand that he or she will be helping the player. When parents/guardians/caregivers are in the dressing room, coaches are permitted to ask that the parents/guardians/caregivers leave before the game and/or after the game so that the coaches may address the players.
  - iv. Recording devices in dressing rooms - Cell phones, mobile devices, and other recording or photographic devices are not permitted in the dressing rooms and will either be left at home or off and locked at all times while in the dressing rooms.
- f. OMHMHA is not responsible for lost or damaged belongings while members are engaged in the activities of OMHMHA sanctioned events. OMHMHA recommends that members leave valuables at home and take appropriate measures to reduce the risk of theft or damage to their possessions. Safety should be the primary concern of all participants and any unsafe or suspicious behaviour should be reported to the facility staff and/or police.
6. Re-wording from last meeting - Adjust Policy 11.0 section title from “Social Media” to “Communications and Social Media”. Add the following additional policies to this section:
- a. The Officers of the Association will be made aware of all association-wide communications before they are sent out to OMHMHA members to assist with streamlining and accuracy of messaging